

# Agenda



*Rural Capital of Food*

<b>Meeting name</b>	<b>Governance Committee</b>
<b>Date</b>	<b>Tuesday, 26 March 2019</b>
<b>Start time</b>	<b>6.30 pm</b>
<b>Venue</b>	<b>Parkside, Station Approach, Burton Street, Melton Mowbray LE13 1GH</b>
<b>Other information</b>	<b>This meeting is open to the public</b>

Members of the Governance Committee are invited to attend the above meeting to consider the following items of business.

**Edd de Coverly**  
**Chief Executive**

## Membership

<b>Councillors</b>	P. Cumbers (Chair)	J. Simpson (Vice-Chair)
	T. Bains	J. Douglas
	P. Faulkner	M. Glancy
	J. Illingworth	P. Posnett
	J. Wyatt	

**Quorum:** 4 Councillors

<b>Meeting enquiries</b>	Catherine Richards
<b>Email</b>	<a href="mailto:crichards@melton.gov.uk">crichards@melton.gov.uk</a>
<b>Agenda despatched</b>	Monday, 18 March 2019

No.	Item	Page No.
1.	<b>APOLOGIES FOR ABSENCE</b>	
2.	<b>MINUTES</b> To confirm the minutes of the meeting held on 5 February 2019.	
3.	<b>DECLARATIONS OF INTEREST</b> Members to declare any interest as appropriate in respect of items to be considered at this meeting.	1 - 2
4.	<b>EXTERNAL AUDIT ANNUAL PLAN 2019/20</b> Ernst Young, the External Auditor to present the 2019/20 Audit Plan which includes an analysis of key risks, the audit strategy, reporting and timescale.	
5.	<b>INTERNAL AUDIT UPDATE</b> The Head of Internal Audit to submit a report updating Members on progress made in delivering the 2018/19 Annual Audit Plan and key findings arising from audit assignments completed.	
6.	<b>INTERNAL AUDIT ANNUAL PLAN 2019/20</b> The Head of Internal Audit to submit a report which provides the Committee with a copy of the draft Internal Audit Plan for 2019/20, for review and formal approval, in line with the requirements of the Public Sector Internal Audit Standards.	
7.	<b>NEW GOVERNANCE ARRANGEMENTS - CONSTITUTION</b> The Monitoring Officer to submit a report requesting the Committee's comments on a set of documents which will form the Constitution and the Committee is also asked to provide comments on a proposed Calendar of Meetings for 2019/20	
8.	<b>CODE OF CONDUCT UPDATE</b> The Monitoring Officer to submit a report to update the Committee on the latest position with regard to standards matters including the Code of Conduct, the Registration of Disclosable Pecuniary Interests and Other Interests and any complaints against Councillors dealt with under the Council's process.	
9.	<b>URGENT BUSINESS</b> To consider any other items that the Chair considers urgent.	